



Housing and Health

| Basis of Charge | Unit of Charge | 2020/21 Charge Ex. VAT | 2021/22 Charge Ex. VAT | VAT |
|-----------------|----------------|------------------------|------------------------|-----|
| | | £ | £ | |

Environmental Health Licences

| | | | | | |
|--|---------------|-------------------------|-----------------|-----------------|----|
| Animal licences - Grant or renewal cost of one licensable activity | Cost Recovery | Every 1 to 3 years | 355.10 | 364.00 | OS |
| Animal licences - Grant or renewal cost per additional licensable activity | Cost Recovery | Every 1 to 3 years | 225.90 | 231.60 | OS |
| Animal licences - Additional annual inspection fee for the hiring of horses, where a renewal inspection is not due (invoiced annually after each inspection) | Cost Recovery | Every 1 to 3 years | 196.50 | 201.40 | OS |
| Animal licences - Minor variation of a current licence (no site visit) | Cost Recovery | per variation | 32.30 | 33.10 | OS |
| Animal licences - Variation of a current licence (involving site visit) | Cost Recovery | per variation | 196.50 | 201.40 | OS |
| Animal licences - Re-evaluation of a licenced premises star rating | Cost Recovery | per inspection | 196.50 | 201.40 | OS |
| Animal licences - Re-evaluation of a licenced premises star rating per additional licensable activity | Cost Recovery | per inspection | 196.50 | 201.40 | OS |
| Animal licences - Additional charge for businesses found to be operating without a valid licence | Cost Recovery | per premises | 48.30 | 49.50 | OS |
| Zoos - New Licence (excl. vet fees) | Cost Recovery | per 4 year registration | 2,269.35 | 2,326.10 | OS |
| Zoos - Year 3 renewal licence inspection (excl. vet fees) | Cost Recovery | per inspection | 1,754.60 | 1,798.50 | OS |
| Zoos - Year 6 renewal licence inspection (excl. vet fees) | Cost Recovery | per 6 years | 1,754.60 | 1,798.50 | OS |
| Zoos - Transfer of Licence | Cost Recovery | per transfer | 890.90 | 913.20 | OS |
| Dangerous Wild Animals (excl. vet fees) | Cost Recovery | per 2 years | 278.40 | 285.40 | OS |
| Registration for Skin Piercing (Static/Home Business) | Cost Recovery | per business | 222.70 | 228.30 | OS |
| Registration for Skin Piercing (Person) | Cost Recovery | per person or premises | 139.70 | 143.20 | OS |
| Registration for Peripatetic Skin Piercing | Cost Recovery | per business | 222.70 | 228.30 | OS |
| Update to an existing Skin Piercing registration | Cost Recovery | per update | 139.70 | 143.20 | OS |
| Street Trading: Occasional Registered Charity (up to one month) | Cost Recovery | per month | 65.60 | - | OS |
| Street Trading: Occasional (up to one month) | Cost Recovery | per month | 129.00 | - | OS |
| Street Trading: Peripatatic (e.g. ice cream van) | Cost Recovery | per annum | 371.90 | - | OS |
| Street Trading: Static (e.g. burger van) | Cost Recovery | per annum | 377.70 | - | OS |
| Street Trading: Occasional (up to one month) | Cost Recovery | per month | 129.00 | 132.23 | OS |
| Street Trading: Annual | Cost Recovery | per annum | 377.00 | 386.43 | OS |
| Transfer of street trading consent | Cost Recovery | per transfer | 55.00 | 56.38 | OS |
| Variation of street trading consent | Cost Recovery | Per variation | 55.00 | 56.38 | OS |
| Street trading consent refund - greater than 6 months left on consent | Cost Recovery | per consent | 25% of fee paid | 25% of fee paid | OS |
| Street trading consent refund - between 3 and 6 months left on consent | Cost Recovery | per consent | 10% of fee paid | 10% of fee paid | OS |



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| Additional Licence fee for second reminder letter | Cost Recovery | per letter | 26.20 | 26.90 | OS |
| Additional Licence fee for chasing applications after the expiry of current licence | Cost Recovery | per licence | 56.60 | 58.00 | OS |
| Replacement of any environmental health licence, FHRs sticker or registration certificate | Cost Recovery | per licence | 21.00 | 21.50 | OS |

Training Courses

| | | | | | |
|--|---------------|------------------------|------------------|------------------|----|
| Foundation Level Food Safety Training | Cost Recovery | per person | 42.00 | 43.00 | OS |
| Foundation Level Food Safety Training (Online Course) | Cost Recovery | per person, per course | 15.40 | 15.80 | OS |
| Foundation Level Food Safety Training (up to 10 places at customer's premises) | Cost Recovery | per course | 378.20 | 387.70 | OS |
| Cancellation Fee (less than 10 working days before course) | Cost Recovery | per person, per course | 100% of fee paid | 100% of fee paid | OS |

Food Hygiene and Safety

| | | | | | |
|--|---------------|------------------|------------------|------------------|----|
| Food register | Cost Recovery | per single entry | 14.40 | 14.80 | OS |
| Food register | Cost Recovery | per category | 30.80 | 31.60 | OS |
| Food register | Cost Recovery | per full copy | 89.10 | 91.30 | OS |
| Issue of certificate following surrender of food (excl. disposal costs) | Cost Recovery | per hour or part | 56.58 | 58.00 | OS |
| Food export health certificate | Cost Recovery | per hour or part | 56.58 | 58.00 | OS |
| Replacement Food Hygiene Rating certificate | Cost Recovery | per certificate | 21.00 | 21.50 | OS |
| Letter confirming food premises registration | Cost Recovery | per letter | 21.00 | 21.50 | OS |
| Food Hygiene Rating Scheme Rescoring Visit | Cost Recovery | per visit | 167.10 | 171.25 | OS |
| Safer Food, Better Business Coaching Visit | Cost Recovery | per visit | 167.10 | 171.25 | S |
| Cancellation Fee for SFBB Coaching Visit (less than 10 working days before course) | Cost Recovery | per visit | 100% of fee paid | 100% of fee paid | S |

Miscellaneous Fees & Charges

| | | | | | |
|--|---------------|------------------|--------|--------|----|
| Contaminated Land/ additional land charge enquiry (simple land search) | Cost Recovery | per enquiry | 70.20 | 72.00 | OS |
| Contaminated Land/ additional land charge enquiry (detailed land search) | Cost Recovery | per enquiry | 174.25 | 178.60 | OS |
| Statement of fact for civil cases | Cost Recovery | per hour or part | 56.58 | 58.00 | S |
| Attendance at Exhumations | Cost Recovery | per hour or part | 56.58 | 58.00 | OS |
| Costs associated with public health burials | Cost Recovery | per hour or part | 56.58 | 58.00 | OS |

Private Water Supplies

| | | | | | |
|--|---------------|------------------|-------|-------|----|
| Risk Assessment (smaller supplies - Regulation 10) | Cost Recovery | per hour or part | 56.58 | 58.00 | OS |
| Risk Assessment (larger supplies - Regulation 9) | Cost Recovery | per hour or part | 56.58 | 58.00 | OS |
| Risk Assessment (Desktop) | Cost Recovery | per hour or part | 56.58 | 58.00 | OS |



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| Sampling Visit (excl. analysis costs) | Cost Recovery | per hour or part | 56.58 | 58.00 | OS |
| Investigation (excl. analysis costs) | Cost Recovery | per hour or part | 56.58 | 58.00 | OS |
| Granting of Authorisation | Cost Recovery | per authorisation | 102.50 | 105.00 | OS |
| Granting of Authorisation | Cost Recovery | per hour or part | 56.58 | 58.00 | OS |
| Analysis Costs (Regulation 10) | Cost Recovery | per set of samples | full cost charged by laboratory | full cost charged by laboratory | OS |
| Analysis Costs (Check Monitoring) | Cost Recovery | per set of samples | full cost charged by laboratory | full cost charged by laboratory | OS |
| Analysis Costs (Audit Monitoring) | Cost Recovery | per set of samples | full cost charged by laboratory | full cost charged by laboratory | OS |

Private Sector Housing

| | | | | | |
|---|---------------|--|----------|----------|----|
| Standards inspection for immigration | Cost Recovery | per inspection | 169.66 | 173.91 | S |
| Housing Notices (excluding any costs incurred for additional reports required to support notice service eg EICR, Structural Engineering Report, Damp Survey which will be charged separately) | Cost Recovery | fixed charge | 390.10 | 390.10 | OS |
| Fixed penalty for failure to belong to an approved redress scheme | | fixed charge | 5,000.00 | 5,000.00 | OS |
| Licence for a HMO with no more than 5 bedrooms (initiated by applicant without LA intervention) | Cost Recovery | per licence | 932.75 | - | OS |
| Licence for a HMO with no more than 5 bedrooms (initiated by applicant with LA intervention) | Cost Recovery | per licence | 1,265.90 | - | OS |
| Licence for a HMO with no more than 5 bedrooms (initiated by applicant without LA intervention) - Full fee upon application. | Cost Recovery | per licence | - | 950.00 | OS |
| Licence for a HMO with no more than 5 bedrooms (initiated by applicant without LA intervention) | Cost Recovery | per licence - initial at application | - | 770.00 | OS |
| | Cost Recovery | per licence - final before issuing licence | | 230.00 | OS |
| Licence for a HMO with no more than 5 bedrooms (initiated by applicant with LA intervention) - Full fee upon application | Cost Recovery | per licence | - | 1,300.00 | OS |
| Licence for a HMO with no more than 5 bedrooms (initiated by applicant with LA intervention) | Cost Recovery | per licence - initial at application | - | 1,120.00 | OS |
| | Cost Recovery | per licence - final before issuing licence | | 230.00 | OS |
| Additional bedrooms | Cost Recovery | each | 17.00 | 17.40 | OS |
| Variation of licence | Cost Recovery | per variation | 141.40 | - | OS |
| Renewal of HMO Licence | Cost Recovery | per licence | 774.50 | 793.90 | OS |
| Renewal of HMO Licence - Full fee upfront. | Cost Recovery | per licence | - | 795.00 | OS |
| Renewal of HMO Licence - Two-part fee | Cost Recovery | per licence - initial at application | - | 615.00 | OS |



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| | Cost Recovery | per licence - final before issuing licence | - | 230.00 | OS |
| Confirmation of empty home status for VAT reduction | Cost Recovery | per letter | 87.10 | - | OS |
| HMO Confirmation Letters for licensable HMOs after application has been received | Cost Recovery | per letter | 20.50 | 21.00 | OS |
| Housing Advice Visit | Cost Recovery | per visit | - | 300.00 | S |

Miscellaneous Engineering Fees

| | | | | | |
|---------------------|--|----------|-------|-------|----|
| Sewer Records/Plans | | per item | 30.80 | 31.60 | OS |
|---------------------|--|----------|-------|-------|----|

OTHER LICENCES

| | | | | | |
|---|--|---------------------|----------|----------|----|
| Sex Establishments | | per annum | 2,956.50 | 2,956.50 | OS |
| Sex Establishments | | per renewal | 2,617.70 | 2,617.70 | OS |
| Sex Establishments | | transfer | 84.80 | 84.80 | OS |
| Hypnotism Act 1952 - Occasional licensed premises | | | 158.40 | 162.40 | OS |
| Hypnotism Act 1952 - Occasional unlicensed premises | | | 610.40 | 625.70 | OS |
| Scrap Metal Site Licence | | per licence granted | 278.20 | 278.20 | OS |
| Scrap Metal Site Licence | | per licence renewed | 207.00 | 207.00 | OS |
| Scrap Metal Site Licence - Variation, Name Change, Change of Site | | per change | 49.20 | 49.20 | OS |
| Scrap Metal Collectors Licence | | per licence granted | 251.60 | 251.60 | OS |
| Scrap Metal Collectors Licence | | per licence renewed | 180.10 | 180.10 | OS |
| Scrap Metal Collectors Licence - Variation, Name Change | | per change | 49.20 | 49.20 | OS |

TAXI LICENSING

| | | | | | |
|--|----|-----------------|--------|--------|----|
| Private Hire vehicle (new) - 1 year | | per new licence | 293.00 | 293.00 | OS |
| Private Hire vehicle (renewal) - 1 year | | per renewal | 287.00 | 287.00 | OS |
| Vehicle - either Hackney Carriage or Private Hire (new) HC only - 1 year | HC | per new licence | 400.00 | 400.00 | OS |
| Vehicle - either Hackney Carriage or Private Hire (renewal) HC only - 1 year | | per renewal | 318.00 | 318.00 | OS |
| Dual Driver or Private Hire Driver (new) - 3 year PH | | | 393.50 | 393.50 | OS |
| Dual Driver or Private Hire Driver (renewal) - 3 year PH | | | 284.00 | 284.00 | OS |
| Dual Driver or Private Hire Driver (new) - 1 year | | | 343.00 | 343.00 | OS |
| Dual Driver or Private Hire Driver (renewal) - 1 year | | | 233.70 | 233.70 | OS |
| Private Hire Operator - 5 year (new) | | | 302.00 | 302.00 | OS |



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| Private Hire Operator - 5 year (renewal) | | | 296.00 | 296.00 | OS |
| Private Hire Operator - 1 year (new) | | | 269.50 | 269.50 | OS |
| Private Hire Operator - 1 year (renewal) | | | 269.50 | 269.50 | OS |
| Each additional vehicle above 6 | | | - | - | OS |
| Change of vehicle (new vehicle on old plate number) | | | 55.00 | 56.00 | OS |
| Change of vehicle (courtesy car) | | | 85.00 | 87.00 | OS |
| Vehicle Inspection (5 year check) | | | 33.00 | 34.00 | OS |
| Private Hire Driver converted to Dual Driver | | | 51.00 | 52.00 | OS |
| Private Hire Driver converted to Hackney Carriage | | | 101.00 | 103.00 | OS |
| Change of vehicle proprietor | | | 38.00 | 39.00 | OS |
| Change of DVLA details (registration number etc.) | | | 57.00 | 58.00 | OS |
| Change of Drivers address | | | 11.00 | 11.00 | OS |
| Knowledge test and training day (all new applicants) | | | 98.00 | 98.00 | OS |
| Resit of both routes and rules & regulations tests | | | 52.00 | 52.00 | OS |
| Resit of routes test only | | | 34.00 | 34.00 | OS |
| Update training for existing drivers | | | 59.00 | 59.00 | OS |
| Enhanced DBS Online | | | 62.00 | 58.00 | OS |
| Basic Disclosure Online | | | 43.00 | 41.00 | OS |
| Roof light (complete) | | per light | 74.00 | 75.83 | S |
| Roof light (top cover or base plate)(new cost for top cover only) | | per light | 37.00 | 37.91 | S |
| Roof Light (base) | | | 28.00 | 28.66 | S |
| Replacement badges | | | 25.00 | 25.58 | S |
| Replacement plate (or additional for a trailer) | | | 41.00 | 42.00 | S |
| Roof light bulbs | | | 3.00 | 3.08 | S |
| Magnets (sold as a pair) | | | 6.00 | 6.16 | S |
| Executive Disc (private hire vehicles only) | | | 11.00 | 11.25 | S |
| Refund per full calendar month of unexpired drivers licence PH (new) | | | 2.00 | 2.00 | OS |
| Refund per full calendar month of unexpired drivers licence PH (renewal) | | | 1.00 | 1.00 | OS |
| Refund per full calendar month of unexpired drivers licence HC (new) | | | 2.00 | 2.00 | OS |



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| Refund per full calendar month of unexpired drivers licence HC (renewal) | | | 1.00 | 1.00 | OS |
| Refund per full calendar month of unexpired vehicle licence PH (new) | | | 4.00 | 4.00 | OS |
| Refund per full calendar month of unexpired vehicle licence PH (renewal) | | | 4.00 | 4.00 | OS |
| Refund per full calendar month of unexpired vehicle licence HC (new) | | | 4.00 | 4.00 | OS |
| Refund per full calendar month of unexpired vehicle licence HC (renewal) | | | 4.00 | 4.00 | OS |
| Refund per full calendar year of unexpired operators licence (new) | | | 11.00 | 11.00 | OS |
| Refund per full calendar year of unexpired operators licence (renewal) | | | 11.00 | 11.00 | OS |

PREMISES LICENCES

| | | | | | |
|---|---------------|-------------------------------|--------|--------|----|
| Application for premises, club premises certificate, variations (excluding change of name and address or designated premises supervisor) conversion/variation - Band A - rateable value £0-£4,300 | Statutory Fee | per band A premises | 100.00 | 100.00 | OS |
| Application for premises, club premises certificate, variations (excluding change of name and address or designated premises supervisor) conversion/variation - Band B - rateable value £4,301-33,000 | Statutory Fee | per band B premises | 190.00 | 190.00 | OS |
| Application for premises, club premises certificate, variations (excluding change of name and address or designated premises supervisor) conversion/variation - Band C - rateable value £33,001-£87,000 | Statutory Fee | per band C premises | 315.00 | 315.00 | OS |
| Application for premises, club premises certificate, variations (excluding change of name and address or designated premises supervisor) conversion/variation - Band D - rateable value £87,001-£125,000 | Statutory Fee | per band D premises | 450.00 | 450.00 | OS |
| Application for premises, club premises certificate, variations (excluding change of name and address or designated premises supervisor) conversion/variation - Band E - rateable value £125,000 and over | Statutory Fee | per band E premises | 635.00 | 635.00 | OS |
| PREMISES LICENCES (Holders of premises licences and club premises certificate) - Band A - rateable value £0-£4,300 | Statutory Fee | per band A premises per annum | 70.00 | 70.00 | OS |
| PREMISES LICENCES (Holders of premises licences and club premises certificate) - Band B - rateable value £4,301-33,000 | Statutory Fee | per band B premises per annum | 180.00 | 180.00 | OS |
| PREMISES LICENCES (Holders of premises licences and club premises certificate) - Band C - rateable value £33,001-£87,000 | Statutory Fee | per band C premises per annum | 295.00 | 295.00 | OS |
| PREMISES LICENCES (Holders of premises licences and club premises certificate) - Band D - rateable value £87,001-£125,000 | Statutory Fee | per band D premises per annum | 320.00 | 320.00 | OS |
| PREMISES LICENCES (Holders of premises licences and club premises certificate) - Band E - rateable value £125,000 and over | Statutory Fee | per band E premises per annum | 350.00 | 350.00 | OS |
| PERSONAL LICENCE | Statutory Fee | per licence | 37.00 | 37.00 | OS |

OTHER FEES AND CHARGES

| | | | | | |
|---|--|----------------------------|------|------|---|
| Supply of copies of information contained in register | | per black & white A4 sheet | 0.11 | 0.11 | S |
| Supply of copies of information contained in register | | per black & white A3 sheet | 0.23 | 0.23 | S |



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| Supply of copies of information contained in register | | per black & white A0 sheet | 1.25 | 1.25 | S |
| Supply of copies of information contained in register | | per colour A4 sheet | 0.23 | 0.23 | S |
| Supply of copies of information contained in register | | per colour A3 sheet | 0.56 | 0.56 | S |
| Supply of copies of information contained in register | | per colour A0 sheet | 1.91 | 1.91 | S |
| Application for copy of licence or summary on theft, loss etc. of premises licence or summary | Statutory Fee | per application | 10.50 | 10.50 | OS |
| Notification of change of name or address (holder of premises licence) | Statutory Fee | per change | 10.50 | 10.50 | OS |
| Application to vary or to specify individual as premises supervisor | Statutory Fee | per application | 23.00 | 23.00 | OS |
| Application to transfer premises licence | Statutory Fee | per application | 23.00 | 23.00 | OS |
| Interim authority notice | Statutory Fee | per notice | 23.00 | 23.00 | OS |
| Application for making of a provisional statement | Statutory Fee | per statement | 315.00 | 315.00 | OS |
| Application for copy of certificate or summary on theft, loss etc. of certificate or summary | Statutory Fee | per copy | 10.50 | 10.50 | OS |
| Notification of change of name or alteration of club rules | Statutory Fee | per change | 10.50 | 10.50 | OS |
| Change of relevant registration address of club | Statutory Fee | per change | 10.50 | 10.50 | OS |
| Temporary event notice | Statutory Fee | per notice | 21.00 | 21.00 | OS |
| Application of copy of notice on theft, loss etc. of temporary event notice | Statutory Fee | per copy | 10.50 | 10.50 | OS |
| Application of copy of licence on theft, loss etc. of personal licence | Statutory Fee | per copy | 10.50 | 10.50 | OS |
| Notification of change of name or address (personal licence) | Statutory Fee | per change | 10.50 | 10.50 | OS |
| Notice of interest in any premises | Statutory Fee | per notice | 21.00 | 21.00 | OS |

Gambling Act 2005

| | | | | | |
|------------------------------|--|---------------|----------|----------|----|
| Bingo Premises | | per licence | 3,027.50 | 3,103.20 | OS |
| Bingo Premises | | per variation | 1,514.00 | 1,551.90 | OS |
| Bingo Premises | | per transfer | 1,038.00 | 1,064.00 | OS |
| Bingo Premises | | Annual Fee | 865.00 | 886.60 | OS |
| Adult Gaming Centre Premises | | per licence | 1,749.90 | 1,793.70 | OS |
| Adult Gaming Centre Premises | | per variation | 865.00 | 886.60 | OS |
| Adult Gaming Centre Premises | | per transfer | 1,017.00 | 1,042.40 | OS |
| Adult Gaming Centre Premises | | Annual Fee | 865.00 | 886.60 | OS |
| Betting Premises (Track) | | per licence | 2,163.10 | 2,217.20 | OS |
| Betting Premises (Track) | | per variation | 1,082.10 | 1,109.10 | OS |



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| Betting Premises (Track) | | per transfer | 822.00 | 842.60 | OS |
| Betting Premises (Track) | | Annual Fee | 865.00 | 886.60 | OS |
| Betting Premises (Other) | | per licence | 2,600.70 | 2,665.70 | OS |
| Betting Premises (Other) | | per variation | 1,298.10 | 1,330.50 | OS |
| Betting Premises (Other) | | per transfer | 1,038.00 | 1,064.00 | OS |
| Betting Premises (Other) | | Annual Fee | 339.20 | 347.70 | OS |
| Family Entertainment Centre Premises | | per licence | 1,730.00 | 1,773.20 | OS |
| Family Entertainment Centre Premises | | per variation | 865.00 | 886.60 | OS |
| Family Entertainment Centre Premises | | per transfer | 822.00 | 842.60 | OS |
| Family Entertainment Centre Premises | | Annual Fee | 649.00 | 665.20 | OS |
| Temporary Use Notices | | per notice | 565.40 | 579.50 | OS |
| Temporary Use Notices | | per copy | 28.20 | 28.90 | OS |
| Gaming Machine Permit 10 years (Up to 2 machines) | Statutory Fee | per permit | 150.00 | 150.00 | OS |
| Gaming Machine Permit 10 years (Up to 2 machines) | Statutory Fee | per variation | 100.00 | 100.00 | OS |
| Gaming Machine Permit 10 years (Up to 2 machines) | Statutory Fee | per transfer | 25.00 | 25.00 | OS |
| Notification 2 gaming machines | Statutory Fee | per notice | 50.00 | 50.00 | OS |
| Club Gaming Machine Permit 5 years (Up to 3 machines) | Statutory Fee | per permit | 100.00 | 100.00 | OS |
| Club Gaming Machine Permit | Statutory Fee | Annual Fee | 50.00 | 50.00 | OS |
| Small Lotteries | Statutory Fee | per setup | 40.00 | 40.00 | OS |
| Small Lotteries | Statutory Fee | per renewal | 20.00 | 20.00 | OS |

CCTV Cameras

| | | | | | |
|---------------------------------|--|-----------|-----------|-----------|----|
| Ware Town Council | | per annum | 11,986.00 | 12,285.70 | OS |
| Hertford Town Council | | per annum | 24,119.00 | 24,772.00 | OS |
| Bishop's Stortford Town Council | | per annum | 24,650.00 | 25,266.00 | OS |

HOSTELS

| | | | | | |
|--|--|----------|--------|--------|---|
| Hostel Single Room (excl. service charges) | | per week | 195.00 | 195.00 | Z |
| Hostel Double Room (excl. service charges) | | per week | 220.00 | 220.00 | Z |
| Hostel Family Room (excl. service charges) | | per week | 230.00 | 230.00 | Z |
| Bed & Breakfast - Single person | | per week | 107.75 | 110.40 | Z |



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| Bed & Breakfast - Single person | | per day | 15.40 | 15.80 | Z |
| Bed & Breakfast - Single person and one child | | per week | 142.80 | 146.40 | Z |
| Bed & Breakfast - Single person and one child | | per day | 20.40 | 20.90 | Z |
| Bed & Breakfast - Single person and two children | | per week | 155.20 | 159.00 | Z |
| Bed & Breakfast - Single person and two children | | per day | 22.20 | 22.80 | Z |
| Bed & Breakfast - Couple | | per week | 142.80 | 146.40 | Z |
| Bed & Breakfast - Couple | | per day | 20.40 | 20.90 | Z |
| Bed & Breakfast - Couple and one child | | per week | 167.60 | 171.80 | Z |
| Bed & Breakfast - Couple and one child | | per day | 23.90 | 24.50 | Z |
| Bed & Breakfast - Couple and two children | | per week | 176.70 | 181.10 | Z |
| Bed & Breakfast - Couple and two children | | per day | 25.90 | 26.60 | Z |
| Bed & Breakfast - Additional children up to 16 | | per week | 14.70 | 15.10 | Z |
| Bed & Breakfast - Additional children up to 16 | | per day | 2.10 | 2.10 | Z |



Hertford Theatre

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| | | £ | £ | |

HERTFORD THEATRE

HIRE CHARGES

| | | | | | |
|--|--|--|----------|----------|---|
| WEEKDAYS Auditorium am (9am to 1pm) | | | 284.00 | 284.00 | E |
| WEEKDAYS Auditorium am per hour | | | 71.00 | 71.00 | E |
| WEEKDAYS Auditorium pm (1pm to 6pm) | | | 436.00 | 436.00 | E |
| WEEKDAYS Auditorium pm per hour | | | 87.00 | 87.00 | E |
| WEEKDAYS Auditorium Evening (6pm to midnight) | | | 587.00 | 587.00 | E |
| WEEKDAYS Auditorium Evening per hour | | | 98.00 | 98.00 | E |
| WEEKDAYS Auditorium 9am-6pm (discounted rate) | | | 612.00 | 612.00 | E |
| WEEKDAYS Auditorium 1pm-midnight (discounted rate) | | | 862.00 | 862.00 | E |
| WEEKDAYS Auditorium 9am-midnight (discounted rate) | | | 1,093.00 | 1,093.00 | E |
| WEEKDAYS Studio am (9am to 1pm) | | | 108.00 | 108.00 | E |
| WEEKDAYS Studio am per hour | | | 27.00 | 27.00 | E |
| WEEKDAYS Studio pm (1pm to 6pm) | | | 134.50 | 134.50 | E |
| WEEKDAYS Studio pm per hour | | | 27.00 | 27.00 | E |
| WEEKDAYS Studio Evening (6pm to midnight) | | | 161.00 | 161.00 | E |
| WEEKDAYS Studio Evening per hour | | | 27.00 | 27.00 | E |
| WEEKDAYS Studio 9am-6pm (discounted rate) | | | 215.00 | 215.00 | E |
| WEEKDAYS Studio 1pm-midnight (discounted rate) | | | 269.00 | 269.00 | E |
| WEEKDAYS Studio 9am-midnight (discounted rate) | | | 376.50 | 376.50 | E |
| WEEKDAYS River Room am (9am to 1pm) | | | 108.00 | 108.00 | E |
| WEEKDAYS River Room am per hour | | | 27.00 | 27.00 | E |
| WEEKDAYS River Room pm (1pm to 6pm) | | | 134.50 | 134.50 | E |
| WEEKDAYS River Room pm per hour | | | 27.00 | 27.00 | E |
| WEEKDAYS River Room Evening (6pm to midnight) | | | 161.00 | 161.00 | E |
| WEEKDAYS River Room Evening per hour | | | 27.00 | 27.00 | E |
| WEEKDAYS River Room 9am-6pm (discounted rate) | | | 215.00 | 215.00 | E |
| WEEKDAYS River Room 1pm-midnight (discounted rate) | | | 269.00 | 269.00 | E |
| WEEKDAYS River Room 9am-midnight (discounted rate) | | | 376.50 | 376.50 | E |



Hertford Theatre

| | Basis of Charge | Unit of Charge | 2020/21 Charge Ex. VAT £ | 2021/22 Charge Ex. VAT £ | VAT |
|--|-----------------|----------------|-----------------------------|-----------------------------|-----|
| WEEKDAYS Foyer am (9am to 1pm) | | | 108.00 | 108.00 | E |
| WEEKDAYS Foyer am per hour | | | 27.00 | 27.00 | E |
| WEEKDAYS Foyer pm (1pm to 6pm) | | | 134.50 | 134.50 | E |
| WEEKDAYS Foyer pm per hour | | | 27.00 | 27.00 | E |
| WEEKDAYS Foyer Evening (6pm to midnight) | | | 161.00 | 161.00 | E |
| WEEKDAYS Foyer Evening per hour | | | 27.00 | 27.00 | E |
| WEEKENDS AND BANK HOLIDAYS Auditorium am (9am to 1pm) | | | 348.50 | 348.50 | E |
| WEEKENDS AND BANK HOLIDAYS Auditorium am per hour | | | 87.00 | 87.00 | E |
| WEEKENDS AND BANK HOLIDAYS Auditorium pm (1pm to 6pm) | | | 490.00 | 490.00 | E |
| WEEKENDS AND BANK HOLIDAYS Auditorium pm per hour | | | 98.00 | 98.00 | E |
| WEEKENDS AND BANK HOLIDAYS Auditorium Evening (6pm to midnight) | | | 839.00 | 839.00 | E |
| WEEKENDS AND BANK HOLIDAYS Auditorium Evening per hour | | | 140.00 | 140.00 | E |
| WEEKENDS AND BANK HOLIDAYS Auditorium 9am-6pm (discounted rate) | | | 731.00 | 731.00 | E |
| WEEKENDS AND BANK HOLIDAYS Auditorium 1pm-midnight (discounted rate) | | | 1,167.00 | 1,167.00 | E |
| WEEKENDS AND BANK HOLIDAYS Auditorium 9am-midnight (discounted rate) | | | 1,463.00 | 1,463.00 | E |
| WEEKENDS AND BANK HOLIDAYS Studio am (9am to 1pm) | | | 108.00 | 108.00 | E |
| WEEKENDS AND BANK HOLIDAYS Studio am per hour | | | 27.00 | 27.00 | E |
| WEEKENDS AND BANK HOLIDAYS Studio pm (1pm to 6pm) | | | 134.50 | 134.50 | E |
| WEEKENDS AND BANK HOLIDAYS Studio pm per hour | | | 27.00 | 27.00 | E |
| WEEKENDS AND BANK HOLIDAYS Studio Evening (6pm to midnight) | | | 161.00 | 161.00 | E |
| WEEKENDS AND BANK HOLIDAYS Studio Evening per hour | | | 27.00 | 27.00 | E |
| WEEKENDS AND BANK HOLIDAYS Studio 9am-6pm (discounted rate) | | | 215.00 | 215.00 | E |
| WEEKENDS AND BANK HOLIDAYS Studio 1pm-midnight (discounted rate) | | | 269.00 | 269.00 | E |
| WEEKENDS AND BANK HOLIDAYS Studio 9am-midnight (discounted rate) | | | 367.50 | 367.50 | E |
| WEEKENDS AND BANK HOLIDAYS River Room am (9am to 1pm) | | | 108.00 | 108.00 | E |
| WEEKENDS AND BANK HOLIDAYS River Room am per hour | | | 27.00 | 27.00 | E |
| WEEKENDS AND BANK HOLIDAYS River Room pm (1pm to 6pm) | | | 134.50 | 134.50 | E |
| WEEKENDS AND BANK HOLIDAYS River Room pm per hour | | | 27.00 | 27.00 | E |
| WEEKENDS AND BANK HOLIDAYS River Room Evening (6pm to midnight) | | | 161.00 | 161.00 | E |



Hertford Theatre

| | Basis of Charge | Unit of Charge | 2020/21 Charge Ex. VAT £ | 2021/22 Charge Ex. VAT £ | VAT |
|--|-----------------|----------------|-----------------------------|-----------------------------|-----|
| WEEKENDS AND BANK HOLIDAYS River Room Evening per hour | | | 27.00 | 27.00 | E |
| WEEKENDS AND BANK HOLIDAYS River Room 9am-6pm (discounted rate) | | | 215.00 | 215.00 | E |
| WEEKENDS AND BANK HOLIDAYS River Room 1pm-midnight (discounted rate) | | | 269.00 | 269.00 | E |
| WEEKENDS AND BANK HOLIDAYS River Room 9am-midnight (discounted rate) | | | 376.50 | 376.50 | E |
| WEEKENDS AND BANK HOLIDAYS Foyer am (9am to 1pm) | | | 108.00 | 108.00 | E |
| WEEKENDS AND BANK HOLIDAYS Foyer am per hour | | | 27.00 | 27.00 | E |
| WEEKENDS AND BANK HOLIDAYS Foyer pm (1pm to 6pm) | | | 134.50 | 134.50 | E |
| WEEKENDS AND BANK HOLIDAYS Foyer pm per hour | | | 27.00 | 27.00 | E |
| WEEKENDS AND BANK HOLIDAYS Foyer Evening (6pm to midnight) | | | 161.00 | 161.00 | E |
| WEEKENDS AND BANK HOLIDAYS Foyer Evening per hour | | | 27.00 | 27.00 | E |
| WEEKLY Auditorium Mon - Sunday (amateur) | | | 5,785.00 | 5,785.00 | E |
| WEEKLY Auditorium Mon - Sunday (professional) | | | 7,264.00 | 7,264.00 | E |
| WEEKLY Studio Mon - Sunday | | | 2,314.00 | 2,314.00 | E |
| WEEKLY River Room Mon - Sunday | | | 2,314.00 | 2,314.00 | E |

CINEMA PRICES

| | | | | | |
|-------------|--|--|------|------|---|
| Adults | | | 6.25 | 6.25 | S |
| Concessions | | | 4.50 | 4.50 | S |

PIANOS

| | | | | | |
|---------------------|--|-------------|--------|--------|---|
| Concert Grand Piano | | per session | 140.00 | 140.00 | S |
| Piano Tuning | | per tune | 70.41 | 70.41 | S |
| Electric Piano | | per session | 41.25 | 41.25 | S |

STAGE LIGHTING EQUIPMENT

| | | | | | |
|--------------------------------|--|----------|--------|--------|---|
| VL2000s (all floor) | | per day | 42.91 | 42.91 | S |
| VL2000s (all floor) | | per week | 129.00 | 129.00 | S |
| UV floods | | per week | 28.16 | 28.16 | S |
| Rotating disco light (large) | | per week | 33.25 | 33.25 | S |
| Smoke machine (includes fluid) | | per week | 41.66 | 41.66 | S |
| Point source Hazer | | per day | 17.08 | 17.08 | S |
| Point source Hazer | | per week | 45.66 | 45.66 | S |



Hertford Theatre

| Basis of Charge | Unit of Charge | 2020/21 Charge Ex. VAT | 2021/22 Charge Ex. VAT | VAT |
|-----------------|----------------|------------------------|------------------------|-----|
| | | £ | £ | |

SOUND EQUIPMENT

| | | | | |
|---------------------------------------|--------------------|--------|--------|---|
| Batteries | each | 0.41 | 0.41 | S |
| Radio Microphones (single) | per day | 32.50 | 32.50 | S |
| Radio Microphones (4) | per day | 112.75 | 112.75 | S |
| Radio Microphones (8) | per day | 220.41 | 220.41 | S |
| Radio Microphones (14) | per day | 376.66 | 376.66 | S |
| Radio Microphones (single) | per week | 80.83 | 80.83 | S |
| Radio Microphones (4) | per week | 281.66 | 281.66 | S |
| Radio Microphones (8) | per week | 550.66 | 550.66 | S |
| Radio Microphones (14) | per week | 941.25 | 941.25 | S |
| Sound support tech (4 hour blocks) | per radio mic hire | 64.50 | 64.50 | S |
| AKG 747 condensor microphones | per day | 6.66 | 6.66 | S |
| SM57 microphone | per day | 4.79 | 4.79 | S |
| SM58 microphone | per day | 4.79 | 4.79 | S |
| Condensor microphones | per day | 4.79 | 4.79 | S |
| Seinnheiser vocal mics | per day | 5.66 | 5.66 | S |
| Seinnheiser bass mic | per day | 5.66 | 5.66 | S |
| DI boxes | per week | 6.66 | 6.66 | S |
| Portable PA system (mains or battery) | per day | 50.41 | 50.41 | S |

PROJECTION EQUIPMENT

| | | | | |
|---|----------|-------|-------|---|
| Epson data projector & small screen | per day | 39.50 | 39.50 | S |
| Kodak slide projector & small screen | per day | 11.66 | 11.66 | S |
| Barco cinema projector & screen with technician | per hour | 56.33 | 56.33 | S |

STAFFNG

| | | | | |
|---------------------|------------|--------|--------|---|
| Technician | per hour | 17.08 | 17.08 | S |
| Followspot operator | per hour | 17.08 | 17.08 | S |
| Projectionist | per hour | 39.50 | 39.50 | S |
| Lighting Design fee | per design | 141.33 | 141.33 | S |



Hertford Theatre

| | Basis of Charge | Unit of Charge | 2020/21 Charge Ex. VAT £ | 2021/22 Charge Ex. VAT £ | VAT |
|------------------------------------|-----------------|----------------|-----------------------------|-----------------------------|-----|
| Seating Removal inc. rake | | | 134.50 | 134.50 | S |
| Rows A&B removal | | | 37.58 | 37.58 | S |
| Rows A to D removal | | | 64.58 | 64.58 | S |
| Studio tiered seating | | per day | 67.50 | 67.50 | S |
| Aluminium staging sections 2m x 1m | | per day | 22.41 | 22.41 | S |
| Starcloth | | per day | 23.08 | 23.08 | S |
| Starcloth | | per week | 94.00 | 94.00 | S |
| Gauze | | per day | 23.08 | 23.08 | S |
| Gauze | | per week | 94.00 | 94.00 | S |
| Stage Dance Floor | | per lay | 33.33 | 33.33 | S |

PYROTECHNICS

Effects prices vary - Prices on application

| | | | | | |
|--------------------|--|--|------|------|--|
| Booking Fee | | | 1.50 | 1.50 | |
|--------------------|--|--|------|------|--|



Legal and Democratic Services

| Basis of Charge | Unit of Charge | 2020/21 | | 2021/22 | | VAT |
|-----------------|----------------|---------|---------|---------|---------|-----|
| | | Charge | Ex. VAT | Charge | Ex. VAT | |
| | | £ | | £ | | |

LAND CHARGES

| | | | | | |
|---|-----------|--------------------|-------------------|-------------------|----|
| Registration of a charge in Part II of the register | Statutory | per charge | 67.00 | 67.00 | OS |
| Filing a definite certificate of the Lands Tribunal under rule 10 (3) | Statutory | per certificate | 2.50 | 2.50 | OS |
| Filing a judgement or order, or written request for the variation or cancellation of any entry in Part 11 of the register | Statutory | per item | 7.00 | 7.00 | OS |
| Inspection of documents filed in the register under rule 10, in respect of each parcel of land | Statutory | per parcel of land | 2.50 | 2.50 | OS |
| Office copy of any plan or other document filed pursuant to the rules | Statutory | per copy | Individual Charge | Individual Charge | OS |
| Standard search fee (LLC1 + CON29) | | Fixed | £116.35 | £116.35 | S |
| Extra parcel fee with standard search | | Fixed | £21.00 | £21.00 | S |
| Standard search including all CON290 questions | | Fixed | £364.15 | £364.15 | S |
| LLC1 | | Fixed | £22.05 | £22.05 | Z |
| CON29 | | Fixed | £94.30 | £94.30 | S |
| Con290 Qu.4 -21 | | Fixed | £12.60 | £12.60 | S |
| Con29o Qu.22 | | Fixed | £21.00 | £21.00 | S |
| Extra parcel fee (LLC1) | | Fixed | £5.25 | £5.25 | Z |
| Extra parcel fee (Con29) | | Fixed | £15.75 | £15.75 | S |

LEGAL CHARGES

| | | | | | |
|--------------------------------|---------------|-------|-----------------|-----------------|---|
| Authorised Guarantee Agreement | Discretionary | Fixed | 529.68 | 542.91 | S |
| Commercial lease assignment | Discretionary | Fixed | 717.08 | 735.00 | S |
| Leases | Discretionary | Fixed | 827.50 | 848.16 | S |
| Licences | Discretionary | Fixed | 386.08 | 395.75 | S |
| Deed of covenants | Discretionary | Fixed | £499.16 PLUS 3% | £511.66 PLUS 3% | S |
| Landlord licence | Discretionary | Fixed | 604.58 | 619.66 | S |
| Deed of variation (complex) | Discretionary | Fixed | 1,103.16 | 1,130.75 | S |
| Easements | Discretionary | Fixed | 1,103.16 | 1,130.75 | S |
| Drafting Rent Reviews | Discretionary | Fixed | 275.83 | 282.75 | S |
| s.106 TCPA 1990 – simple | Discretionary | Fixed | 1,103.16 | 1,130.75 | S |
| s.106 TCPA – complex | Discretionary | Fixed | 2,757.91 | 2,826.83 | S |
| Deed of Surrender | Discretionary | Fixed | 661.91 | 678.41 | S |
| Transfer of Open Space | Discretionary | Fixed | 882.50 | 904.58 | S |
| Licence of alternations | Discretionary | Fixed | 772.16 | 791.50 | S |



Legal and Democratic Services

| | Basis of Charge | Unit of Charge | 2020/21 | | 2021/22 | | VAT |
|--|-----------------|----------------|----------|---------|----------|---------|-----|
| | | | Charge | Ex. VAT | Charge | Ex. VAT | |
| | | | £ | | £ | | |
| Licence to assign leasehold premises | Discretionary | Fixed | 772.16 | | 791.50 | | S |
| Notice of Assignment | Discretionary | Fixed | 90.33 | | 92.58 | | S |
| Notice of charge | Discretionary | Fixed | 90.33 | | 92.58 | | S |
| Postponement of Charge | Discretionary | Fixed | 90.33 | | 92.58 | | S |
| Sale of land | Discretionary | Fixed | 827.33 | | 848.00 | | S |
| Footpath/Bridleway Creation or Diversion Agreement | Discretionary | Fixed | 1,654.75 | | 1,696.08 | | S |

Electoral Registration Fees

| | | | | | | | |
|--|-----------|---------------------------------------|--------|--|--------|--|---|
| Fee for sale of the full register and notices of alteration | Statutory | per sale provided electronically | £20.00 | | £20.00 | | Z |
| and an additional | Statutory | per thousand or part thousand entries | £1.50 | | £1.50 | | Z |
| Fee for sale of the full register and notices of alteration | Statutory | per sale printed | £10.00 | | £10.00 | | Z |
| and an additional | Statutory | per thousand or part thousand entries | £5.00 | | £5.00 | | Z |
| Fee for sale of the open Register | Statutory | per sale provided electronically | £20.00 | | £20.00 | | Z |
| and an additional | Statutory | per thousand or part thousand entries | £1.50 | | £1.50 | | Z |
| Fee for sale of the open Register | Statutory | per sale printed | £10.00 | | £10.00 | | Z |
| and an additional | Statutory | per thousand or part thousand entries | £5.00 | | £5.00 | | Z |
| Fee for sale of the list of overseas electors | Statutory | per sale provided electronically | £20.00 | | £20.00 | | Z |
| and an additional | Statutory | per hundred or part hundred entries | £1.50 | | £1.50 | | Z |
| Fee for sale of the list of overseas electors | Statutory | per sale printed | £10.00 | | £10.00 | | Z |
| and an additional | Statutory | per hundred or part hundred entries | £5.00 | | £5.00 | | Z |
| Fee for sale of the marked document (register or absent voters list) | Statutory | per sale provided electronically | £10.00 | | £10.00 | | Z |
| and an additional | Statutory | per thousand or part thousand entries | £1.00 | | £1.00 | | Z |
| Fee for sale of the marked document (register or absent voters list) | Statutory | per sale printed | £10.00 | | £10.00 | | Z |



Legal and Democratic Services

| | Basis of Charge | Unit of Charge | 2020/21 | | 2021/22 | | VAT |
|---|-----------------|---------------------------------------|---------|---------|---------|---------|-----|
| | | | Charge | Ex. VAT | Charge | Ex. VAT | |
| | | | £ | | £ | | |
| and an additional | Statutory | per thousand or part thousand entries | | £2.00 | | £2.00 | Z |
| Photocopies of Election expense returns | Statutory | Per side copied | | £0.20 | | £0.20 | Z |
| Certificate of Registration | Discretionary | per elector per year | | £20.50 | | £21.00 | Z |

Street Name & Numbering

| | | | | | | | |
|---|---------------|-------------------|--|--------|--|--------|---|
| Change/addition of house name | Discretionary | Per property | | 80.70 | | 83.00 | Z |
| Registering 1 plot | Discretionary | Single properties | | 80.70 | | 83.00 | Z |
| Registering 2-24 plots | Discretionary | Per plot | | 53.80 | | 55.00 | Z |
| Registering 25-49 plots | Discretionary | Per plot | | 43.00 | | 44.00 | Z |
| Registering 50-74 plots | Discretionary | Per Plot | | 32.30 | | 33.00 | Z |
| Registering 75-99 plots | Discretionary | Per Plot | | 26.90 | | 28.00 | Z |
| Registering 100+ Plots | Discretionary | Per Plot | | 16.15 | | 16.50 | Z |
| Naming a new street/block where the Council Chooses a Name | Discretionary | Per road name | | 215.25 | | 220.00 | Z |
| Naming a new street/block where the developer chooses a name (Subject to consultation**) | Discretionary | Per road name | | 269.05 | | 275.00 | Z |
| Renaming of street where requested by residents and/or the Town/Parish Council | Discretionary | Per address | | 80.70 | | 83.00 | Z |
| Change to new addresses due to development changing after the schedule has been issued (applies to all amended plots) | Discretionary | Per plot | | 53.80 | | 55.00 | Z |



| Basis of Charge | Unit of Charge | 2020/21 Charge Ex. VAT | 2021/22 Charge Ex. VAT | VAT |
|-----------------|----------------|------------------------|------------------------|-----|
| | | £ | £ | |

Freedom of Information Act 2000 / Environmental Information Regulations 2004 / Reuse of Public Sector Information Regulations 2005

| | | | | | |
|-------------|-----------|----------------------------------|------------------------------------|------------------------------------|--|
| FOI Request | Statutory | Under 18 hours of staff time | No charge other than disbursements | No charge other than disbursements | |
| FOI Request | Statutory | In excess 18 hours of staff time | £25 an hour | £25 an hour | |

- However, where possible, we will assist the applicant to refine the request and determine what might be achieved within the £450 limit.

| | | | | | |
|---|-----------|----------------------------------|---|---|--|
| Disbursements (photocopying, copying to different media, postage etc) | | | Free up to £10, above this will be charged at the full cost | Free up to £10, above this will be charged at the full cost | |
| EIR Request | Statutory | Under 18 hours of staff time | No charge other than disbursements | No charge other than disbursements | |
| EIR Request | Statutory | In excess 18 hours of staff time | £25 an hour + any additional fees identified in departmental fee structures | £25 an hour + any additional fees identified in departmental fee structures | |



Finance & Support Services

| Basis of Charge | Unit of Charge | 2020/21 Charge Ex. VAT | 2021/22 Charge Ex. VAT | VAT |
|-----------------|----------------|------------------------|------------------------|-----|
| | | £ | £ | |

Letting of Council Offices

| | | | | | |
|----------------------------|--|----------|-------|-------|-----|
| Council Chamber - Hertford | | per hour | 33.00 | 33.80 | n/a |
| Other Rooms - Hertford | | per hour | 21.00 | 21.50 | n/a |



Waste Services

| Basis of Charge | Unit of Charge | 2020/21 Charge Ex. VAT | 2021/22 Charge Ex. VAT | VAT |
|-----------------|----------------|------------------------|------------------------|-----|
| | | £ | £ | |

REFUSE COLLECTION - Commercial Refuse Collection

| | | | | |
|---|----------|-------------------|-------------------|---|
| Paid Collections (excl. HCC disposal costs) | medium | 83.33 | 85.25 | S |
| Paid Collections (excl. HCC disposal costs) | large | 173.33 | 177.32 | S |
| Mixed Heridataments - charged according to the proportion of trade waste collected. | | Individual charge | Individual charge | |
| Commercial Events - Cleansing / Refuse Collection | per hour | 85.83 | 87.80 | S |

REFUSE COLLECTION - Domestic Refuse Collection

| | | | | |
|--|------------------|--------|--------|-----|
| Bulky Waste Collection - 1 Item | per collection | 29.00 | - | n/a |
| Bulky Waste Collection - 2 Items | per collection | 40.00 | - | n/a |
| Bulky Waste Collection - 3 Items | per collection | 50.00 | - | n/a |
| Bulky Waste Collection - 4 Items | per collection | 62.00 | - | n/a |
| Bulky Waste Collection - Up to 6 Items | per collection | 45.00 | 46.04 | n/a |
| Bulky Waste Collection - Load - small | per collection | 73.00 | 74.64 | n/a |
| Bulky Waste Collection - Load - medium | per collection | 106.00 | 108.44 | n/a |
| Bulky Waste Collection - Load - large | per collection | 160.00 | 163.68 | n/a |
| Bulky Collection Cancellation Fee | per cancellation | 11.00 | 11.25 | n/a |

REFUSE COLLECTION - Other

| | | | | |
|--|----------------------------|-------|-------|-----|
| Cleansing private land (Performance area - regular schedule) | per linear metre per annum | 26.66 | 27.27 | S |
| Cleansing private land - ad hoc litter picking | per hour | 83.33 | 85.25 | S |
| Abandoned Vehicles (end of life vehicles) surrendered and removed by LA | per vehicle | 45.83 | 46.66 | S |
| Abandoned Vehicles (end of life vehicles) surrendered and removed by LA | per caravan | 71.66 | 73.31 | S |
| Cleaning graffiti on private land (chemical cleaning only. Subject to damage waiver from land owner and site survey. Graffiti removal from private land is at the discretion of the Head of Environmental Services and will not be undertaken where there is a risk of damaging surfaces, traffic management requirements or significant health and safety implications. Individual charges may be waived at the discretion of the Head of Environmental Services as part of campaigns or in the interests of preventing or discouraging significant levels of crime and disorder) | per m ² | 60.00 | 61.38 | n/a |
| Cleaning graffiti - small items | per item | 37.00 | 37.85 | n/a |

REFUSE COLLECTION - Clinical

| | | | | |
|-----------------|--------------------|-------|-------|---|
| Charge per site | per visit (max 26) | 16.25 | 16.62 | S |
|-----------------|--------------------|-------|-------|---|



Waste Services

| | Basis of Charge | Unit of Charge | 2020/21 Charge Ex. VAT £ | 2021/22 Charge Ex. VAT £ | VAT |
|-------------------------------------|-----------------|----------------|-----------------------------|-----------------------------|-----|
| Sharps containers | | per container | 10.41 | 10.65 | S |
| Sacks - trade (infectious waste) | | per sack | 6.41 | 6.56 | S |
| Sacks - domestic (infectious waste) | | per sack | 1.30 | 1.33 | n/a |
| Sacks - trade (Offensive waste) | | per sack | 3.83 | 3.92 | S |
| Sacks - domestic (Offensive waste) | | per sack | 1.30 | 1.33 | n/a |
| Extra Sacks delivery charge | | per occasion | 28.58 | 29.24 | n/a |

COMMERCIAL WASTE

Note: The below are 'ceiling' prices and subject to the discretion of the Head of Environmental Services. For these commercial waste collection services the minimum contract period is 3 months. A minimum of 3 months notice must be given by the customer to cancel the contract. In the event of the customer cancelling the contract or the Council terminating the contract for non-payment, no refund will be given for the service not supplied during the notice period

| | | | | | |
|--|--|-------------------|----------|----------|-----|
| Commercial Waste Collection Services - sacks | | per 50 | 99.00 | 122.76 | n/a |
| Commercial Waste Collection Services - 240 litres | | per bin per annum | 452.00 | 478.92 | n/a |
| Commercial Waste Collection Services - 340 litres | | per bin per annum | 515.00 | 531.96 | n/a |
| Commercial Waste Collection Services - 660 litres | | per bin per annum | 884.00 | 904.28 | n/a |
| Commercial Waste Collection Services - 1,100 litres | | per bin per annum | 1,107.00 | 1,132.56 | n/a |
| Prescribed Waste Collection Service - Sacks | | per 50 | 57.00 | 114.58 | n/a |
| Prescribed Waste Collection Service - 240 litres | | per bin per annum | 335.00 | 425.36 | n/a |
| Prescribed Waste Collection Service - 340 litres | | per bin per annum | 358.00 | 470.60 | n/a |
| Prescribed Waste Collection Service - 660 litres | | per bin per annum | 600.00 | 755.56 | n/a |
| Prescribed Waste Collection Service - 1,100 litres | | per bin per annum | 649.00 | 930.80 | n/a |
| Prescribed Waste for Educational Establishments - Sacks | | per 50 | 57.00 | 114.58 | n/a |
| Prescribed Waste for Educational Establishments - 240 litres | | per bin per annum | 304.00 | 310.96 | n/a |
| Prescribed Waste for Educational Establishments - 340 litres | | per bin per annum | 339.00 | 388.24 | n/a |
| Prescribed Waste for Educational Establishments - 660 litres | | per bin per annum | 556.00 | 568.56 | n/a |
| Prescribed Waste for Educational Establishments - 1,100 litres | | per bin per annum | 600.00 | 706.10 | n/a |
| Bin removal & re-delivery charge following non-payment | | per occasion | 29.00 | 29.67 | n/a |
| Extra sacks delivery charge | | per occasion | 29.00 | 29.67 | n/a |



Markets

| Basis of Charge | Unit of Charge | 2020/21 Charge Ex. VAT | 2021/22 Charge Ex. VAT | VAT |
|-----------------|----------------|------------------------|------------------------|-----|
| | | £ | £ | |

Markets

| | | | | | |
|--|--|--|--------|--------|----|
| Street Trading Consent (Static) | | | 377.70 | 387.15 | OS |
| Street Trading Consent (Static) (registered charity) | | | 188.85 | 193.60 | OS |
| Street Trading Occasional | | | 128.95 | 132.20 | OS |
| Street Trading Occasional (registered charity) | | | 65.60 | 67.20 | OS |
| Street Trading Occasional for one day only | | | 32.24 | 33.00 | OS |
| Street Food Market - up to 10 stalls | per event (includes electricity / promotion) | | 205.00 | 205.00 | OS |
| Group consent - Commercial - up to 10 stalls | per event (excludes electricity / promotion) | | 36.20 | 36.20 | OS |
| Group consent - up to 11 - 30 stalls | per event (excludes electricity / promotion) | | 60.60 | 60.60 | OS |
| Group consent - up to 31plus stalls | per event (excludes electricity / promotion) | | 126.00 | 126.00 | OS |
| Group consent - Charity market | per event (excludes electricity / promotion) | | 25.00 | 25.00 | OS |
| Electricity - Cooking per trading day | | | 5.54 | 5.70 | OS |
| Electricity - Lighting/tills only | per trading day | | 2.86 | 2.95 | S |
| Electricity - Lighting/tills only | monthly trader | | 37.20 | 38.10 | S |
| Electricity - Lighting/tills only | weekly trader | | 148.80 | 152.50 | S |

VAT Key:

S - Standard (20%)

Z - Zero (0%)

E - Exempt

OS - Outside Scope of VAT



Operations

| Basis of Charge | Unit of Charge | 2020/21 Charge Ex. VAT | 2021/22 Charge Ex. VAT | VAT |
|-----------------|----------------|------------------------|------------------------|-----|
| | | £ | £ | |

ANIMAL CONTROL

| | | | | | |
|---|-----------|-----------------|-------|-------|-----|
| Stray dog with ID chip (unless first offence and dog is collected the same day) | | per dog | 25.50 | 26.00 | n/a |
| Stray dog without ID chip | Statutory | | 25.00 | 25.00 | n/a |
| Stray dog collected | | | 21.00 | 21.00 | n/a |
| Kennel Charges | | per night | 15.00 | 15.00 | n/a |
| ID chipping dogs (Ind) | | per chip | 20.41 | 20.83 | S |
| ID chipping dogs (Campaign) | | per chip | 9.66 | 9.91 | S |
| Assistance to third party organisations | | per hour | 33.58 | 34.41 | S |
| Provision of dog waste bag | | per box of 5000 | 33.58 | 34.41 | S |
| Dog Fouling Sign | | per sign | 14.16 | 14.58 | S |

Allotments

| | | | | | |
|----------------------------------|--|-----------|------|------|-----|
| Allotments (25.3m ²) | | per annum | 4.00 | 4.10 | n/a |
|----------------------------------|--|-----------|------|------|-----|

Pest Control

| | | | | | |
|--|--|---------|-------|-------|---|
| Concessionary fee for residents in receipt of income related benefit - waived in cases of hardship at the discretion of the Head of Environmental Services | | per job | 17.08 | 17.50 | S |
|--|--|---------|-------|-------|---|

Outdoor Exercise Group Activities *

Charges for personal trainers and organisations are levied to commercial organisations and individuals using EHC owned land for organised group activities where a charge is levied to participants either directly or through a membership scheme. These are ceiling prices and may be reduced at the discretion of the Head of Environmental Services for shorter time periods or where activities are undertaken in partnership with the Council in pursuit of corporate objectives relating to health and well being. These charges do not apply to the Council's own Leisure Services contractor.

| | | | | | |
|---------------------------------|--|--|----------|----------|-----|
| Organisations - per site | | | 1,390.00 | 1,425.00 | n/a |
| Personal Trainers - per trainer | | | 524.00 | 537.00 | n/a |



Parking

| Basis of Charge | Unit of Charge | 2020/21 Charge Ex. VAT | 2021/22 Charge Ex. VAT | VAT |
|-----------------|----------------|------------------------|------------------------|-----|
| | | £ | £ | |

Parking

| | | | | |
|--|---------------------|----------|----------|-----|
| Off Street Resident Season Ticket - Port Vale | | 245.83 | 251.66 | S |
| Off Street Resident Season Ticket - Crown Terrace | | 1,104.17 | 1,131.66 | S |
| Off Street Resident Season Ticket - Baldock Street - Ware | | 862.50 | 884.16 | S |
| Off Street Business Permit - Charrington's House BS Long Stay | | 1,113.33 | 1,140.83 | S |
| On Street Resident Season Ticket - 1st Permit | | 41.00 | 42.00 | n/a |
| On Street Resident Season Ticket - 2nd Permit | | 82.00 | 84.00 | n/a |
| On Street Resident Season Ticket - 3rd Permit (only available where possible in B1 (Stansted Rd, BS), B2 (Dunmow Rd, BS), B3 (Windhill BS), B7 Chantry BS), W2 (Coronation Rd Ware)) | | 82.00 | 84.00 | n/a |
| On Street Resident Season Ticket - Motorcycle permit | | 19.00 | 19.00 | n/a |
| On Street Resident Season Ticket - Contractor permit | per week | 15.00 | 15.00 | n/a |
| On Street Resident Season Ticket - Business permit | per annum | 320.00 | 328.00 | n/a |
| On Street Resident Season Ticket - Carers/ Special permits (discretionary) | | 36.00 | 36.00 | n/a |
| On Street Resident Season Ticket - Vistors Vouchers | per hour | 0.10 | 0.10 | n/a |
| On Street Resident Season Ticket - Vistors Vouchers | per hour pensioners | 0.05 | 0.05 | n/a |
| On Street Resident Season Ticket - Charge for Temporary Dispensation from Parking Restrictions | | 15.00 | 15.00 | n/a |
| On Street Residents Parking Permits - Folly Island - 2nd Permit | | 56.00 | 57.00 | n/a |
| Penalty Charges issued under Regulation 9 of the General Regulations - Higher Level Penalty Charge - Paid within 21 days | per PCN | 35.00 | 35.00 | OS |
| Penalty Charges issued under Regulation 9 of the General Regulations - Higher Level Penalty Charge - Paid after 21 days | per PCN | 70.00 | 70.00 | OS |
| Penalty Charges issued under Regulation 9 of the General Regulations - Higher Level Penalty Charge - Paid after service of charge certificate | per PCN | 105.00 | 105.00 | OS |
| Penalty Charges issued under Regulation 9 of the General Regulations - Lower Level Penalty Charge - Paid within 21 days | per PCN | 25.00 | 25.00 | OS |
| Penalty Charges issued under Regulation 9 of the General Regulations - Lower Level Penalty Charge - Paid after 21 days | per PCN | 50.00 | 50.00 | OS |
| Penalty Charges issued under Regulation 9 of the General Regulations - Lower Level Penalty Charge - Paid after service of charge certificate | per PCN | 75.00 | 75.00 | OS |
| Penalty Charges issued under Regulation 10 of the General Regulations. - Higher Level Penalty Charge - Paid within 21 days | per PCN | 35.00 | 35.00 | OS |
| Penalty Charges issued under Regulation 10 of the General Regulations. - Higher Level Penalty Charge - Paid after 21 days | per PCN | 70.00 | 70.00 | OS |
| Penalty Charges issued under Regulation 10 of the General Regulations. - Higher Level Penalty Charge - Paid after service of charge certificate | per PCN | 105.00 | 105.00 | OS |
| Penalty Charges issued under Regulation 10 of the General Regulations - Lower Level Penalty Charge - Paid within 21 days | per PCN | 25.00 | 25.00 | OS |



Parking

| | Basis of Charge | Unit of Charge | 2020/21 Charge Ex. VAT | 2021/22 Charge Ex. VAT | VAT |
|---|-----------------|--------------------------|------------------------|------------------------|-----|
| | | | £ | £ | |
| Penalty Charges issued under Regulation 10 of the General Regulations - Lower Level Penalty Charge - Paid after 21 days | | per PCN | 50.00 | 50.00 | OS |
| Penalty Charges issued under Regulation 10 of the General Regulations - Lower Level Penalty Charge - Paid after service of charge certificate | | per PCN | 75.00 | 75.00 | OS |
| Bishop's Stortford market traders' tariff - Link Road | | per Thursday or Saturday | 3.00 | 3.00 | S |
| Bishop's Stortford market traders' tariff - Northgate End | | per Thursday or Saturday | 3.00 | 3.00 | S |
| Bishop's Stortford market traders' tariff - Apton Road | | per Thursday or Saturday | 3.00 | 3.00 | S |
| Old London Road - Hertford - Market Traders | | per day | 3.00 | 3.00 | S |
| Old London Road - Hertford - Coach / Lorry tariff | | per visit | 12.50 | 12.50 | S |



Planning

| Basis of Charge | Unit of Charge | 2020/21 Charge Ex. VAT | 2021/22 Charge Ex. VAT | VAT |
|-----------------|----------------|------------------------------|---------------------------------|-----|
| | | £ | £ | |

Misc Development Management Charges

| | | | | |
|---|---|--------|--------|-----|
| Copies of any documents | per black & white A4 sheet | 0.10 | 0.10 | n/a |
| Copies of any documents | per colour A4 sheet | 0.20 | 0.20 | n/a |
| Copies of any documents | per black & white A3 sheet | 0.20 | 0.20 | n/a |
| Copies of any documents | per colour A3 sheet | 0.40 | 0.40 | n/a |
| Copies of any documents | per black & white A2 sheet | 1.00 | 1.00 | n/a |
| Copies of any documents | per colour A2 sheet | 2.00 | 2.00 | n/a |
| Copies of any documents | per black & white A1 sheet | 1.50 | 1.50 | n/a |
| Copies of any documents | per colour A1 sheet | 3.00 | 3.00 | n/a |
| Copies of any documents | per black & white A0 sheet | 2.00 | 2.00 | n/a |
| Copies of any documents | per colour A0 sheet | 4.40 | 4.60 | n/a |
| Copies of documents provided on an electronic disc | per disc provided | 17.00 | 17.90 | n/a |
| Historical Research (where records available) | per hour (or part) | 87.00 | 91.20 | n/a |
| Legal obligation agreements - clause monitoring fee | per obligation issue | - | - | n/a |
| Legal obligation agreements - confirmation of compliance by third parties or where the monitoring fee has not been paid | per hour (or part of) after first hour | 85.00 | 89.10 | n/a |
| Fee for discharge of or compliance with a condition | per request (any number of conditions) relating to works of extension or alteration to an existing dwelling | 34.00 | 34.00 | n/a |
| Fee for discharge of or compliance with a condition | per request (any number of conditions) all other developments | 116.00 | 116.00 | n/a |
| Retrieval of externally stored microfilmed records | per microfilmed record | 5.00 | 5.00 | n/a |

PRE-APPLICATION ADVICE

| | | | | |
|---|---------------|--------|--------|---|
| Householder proposals | Initial fee | 131.67 | 138.33 | S |
| Householder proposals | Secondary fee | 61.25 | 64.50 | S |
| Request for informal confirmation that proposed development comprises 'permitted development'. (Not Lawful Development Certificate) | Initial fee | 119.17 | 125.16 | S |



Planning

| | Basis of Charge | Unit of Charge | 2020/21 Charge Ex. VAT | 2021/22 Charge Ex. VAT | VAT |
|---|-----------------|--------------------------------|---------------------------|---------------------------|-----|
| | | | £ | £ | |
| Request for informal confirmation that proposed development comprises 'permitted development'. (Not Lawful Development Certificate) | | Secondary fee | - | - | S |
| Largescale Major Development Proposals | | Initial fee | Individually Quoted Price | Individually Quoted Price | S |
| Largescale Major Development Proposals | | Secondary fee | - | - | S |
| Smallscale Major Development Proposals | | Initial fee | Individually Quoted Price | Individually Quoted Price | S |
| Smallscale Major Development Proposals | | Secondary fee | - | - | S |
| Minor Development (single new or replacement dwellings and other development of less than 50sqm floorspace) | | Initial fee | 330.83 | 347.66 | S |
| Minor Development (single new or replacement dwellings and other development of less than 50sqm floorspace) | | Secondary fee | - | - | S |
| Minor Development (all other minor development) | | Initial fee | 413.24 | 434.16 | S |
| Minor Development (all other minor development) | | Secondary fee | - | - | S |
| Minor Development (all other minor development) | | Initial fee | 413.33 | 434.33 | S |
| Minor Development (all other minor development) | | Secondary fee | - | - | S |
| Any development where affordable housing is required by virtue of the Council's planning policies and is to be provided | | Initial fee | - | - | S |
| Other Development | | Initial fee | 110.00 | 115.58 | S |
| Other Development | | Secondary fee | 55.00 | 57.83 | S |
| Advertisement proposals | | Initial fee | 91.67 | 96.33 | S |
| Advertisement proposals | | Secondary fee | - | - | S |
| Heritage advice | | Initial fee | 119.17 | 125.25 | S |
| Heritage advice | | Secondary fee | 60.00 | 63.00 | S |
| Meetings - major and minor developments | | | Included in quoted fee | Included in quoted fee | |
| Meetings - all other development types | | per officer present / per hour | 39.17 | 41.16 | S |
| Provision of urgent advice | | within 5 working days | 2 X quoted fee | 2 X quoted fee | |

Self-build and Custom Housebuilding Register

| | | | | | |
|---|--|------------------|-------------------------------|-------------------------------|---|
| Entry onto Part 1 of the Register (Individuals) | | per officer rate | 240.00 | 252.16 | S |
| Entry onto Part 2 of the Register (Individuals) | | per officer rate | 95.84 | 100.66 | S |
| Entry onto Part 1 of the Register (Groups and Associations) | | per officer rate | 240.00 + 56.00 per individual | 252.16 + 58.83 per individual | S |
| Entry onto Part 2 of the Register (Groups and Associations) | | per officer rate | 95.00 + 56.00 per individual | 98.25 + 57.41 per individual | S |



Finance & Support Services

| Basis of Charge | Unit of Charge | 2020/21 Charge Ex. VAT | 2021/22 Charge Ex. VAT | VAT |
|-----------------|----------------|------------------------|------------------------|-----|
| | | £ | £ | |

Revenues

| | | | | | |
|---|--|------------------------|--------|--------|-----|
| Council Tax penalty for failure to promptly notify or provide information | | per first offence | 70.00 | 70.00 | n/a |
| Council Tax penalty for failure to promptly notify or provide information | | per subsequent offence | 280.00 | 280.00 | n/a |
| Summons and Liability Order | | per order | 80.00 | 80.00 | n/a |